



# CITY OF LODI COUNCIL COMMUNICATION

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**AGENDATITLE:** Set Public Hearing for March 4, 2009, to Consider the Building Division Cost Analysis Study and Adopt Fee Schedule.

**MEETING DATE:** February 18,2009

**PREPARED BY:** Community Development Department

**RECOMMENDED ACTION:** Set Public Hearing for March 4, 2009, to Consider the Building Division Cost Analysis Study and Adopt Fee Schedule.

**BACKGROUND INFORMATION:** At our presentation at the shirtsleeve meeting February 10, 2009 staff presented the cost of service analysis. At the public hearing Staff will be presenting revised fees for adoption.

In October 2007, the Community Development and Finance departments prepared a Cost Analysis Study to determine the fully burdened cost of providing the various services within the Building Division. After meeting with the Building Industry Association of the Delta, it was determined that more detail was necessary in order to meet the current requirements for such analysis.

In August 2008, the City contracted with the firm MGT of America to prepare a cost of services analysis that would meet legal requirements and methodology outlined by the BIA. The analysis included 1) fiscal analysis by project size; 2) fully burdened hourly rate calculation; and 3) comparison analysis to similarly sized jurisdictions within our region. Once the draft study was completed, staff met with the Chief Executive Officer of the Building Industry Association of the Delta along with many of its members from Lodi. We discussed the Cost Analysis Study, answered members' questions and gave them several weeks to review the study.

At the public hearing staff will present a resolution for the Councils consideration regarding recommended fees based on the **Cost** Analysis Study.

**FISCAL IMPACT:** N/A

**FUNDING AVAILABLE:** N/A

Konradt Bartlam  
Interim Community Development Director

APPROVED: Blair King, City Manager



***Please immediately confirm receipt  
of this fax by calling 333-6702***

CITY OF LODI  
P. O. BOX 3006  
LODI, CALIFORNIA 95241-1910

**ADVERTISING INSTRUCTIONS**

**SUBJECT** PUBLIC HEARING TO CONSIDER THE BUILDING DIVISION COST  
ANALYSIS STUDY AND ADOPTION OF FEE SCHEDULE

**PUBLISH DATE:** SATURDAY, FEBRUARY 21, 2009

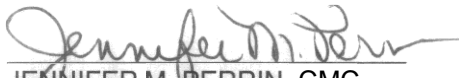
**LEGAL AD**

**TEAR SHEETS WANTED:** One (1) please

**SEND AFFIDAVIT AND BILL TO:** RANDI JOHL, CITY CLERK  
City of Lodi  
P.O. Box 3006  
Lodi, CA 95241-1910

**DATED:** THURSDAY, FEBRUARY 19, 2009

**ORDERED BY:** RANDI JOHL  
CITY CLERK

  
JENNIFER M. PERRIN, CMC  
ASSISTANT CITY CLERK

\_\_\_\_\_  
MARIA BECERRA  
ADMINISTRATIVE CLERK

**Verify Appearance of this Legal in the Newspaper – Copy to File**

LNS Faxed to the Sentinel at 369-1084 at 1:35pm (time) on 2/19/09 (date) 2 (pages)  
Phoned to confirm receipt of all pages at \_\_\_\_\_ (time) \_\_\_\_\_ CM \_\_\_\_\_ JMP (initials)



## **DECLARATION OF POSTING**

### **PUBLIC HEARING TO CONSIDER THE BUILDING DIVISION COST ANALYSIS STUDY AND ADOPTION OF FEE SCHEDULE**

On Friday, February 20, 2009, in the City of Lodi, San Joaquin County, California, a Notice of Public Hearing to consider the Building Division Cost Analysis Study and adoption of fee schedule (attached and marked as Exhibit A) was posted at the following locations:


Lodi Public Library  
Lodi City Clerk's Office  
Lodi City Hall Lobby  
Lodi Carnegie Forum

I declare under penalty of perjury that the foregoing is true and correct.

Executed on February 20, 2009, at Lodi, California.

ORDERED BY:

**RANDI JOHL  
CITY CLERK**

  
JENNIFER M. PERRIN, CMC  
ASSISTANT CITY CLERK

\_\_\_\_\_  
MARIA BECERRA  
ADMINISTRATIVE CLERK



## **DECLARATION OF MAILING**

### **PUBLIC HEARING TO CONSIDER THE BUILDING DIVISION COST ANALYSIS STUDY AND ADOPTION OF FEE SCHEDULE**

On Friday, February 20, 2009, in the City of Lodi, San Joaquin County, California, I deposited in the United States mail, envelopes with first-class postage prepaid thereon, containing a Notice of Public Hearing to consider the Building Division Cost Analysis Study and adoption of fee schedule, attached hereto marked Exhibit A. The mailing list for said matter is attached hereto marked Exhibit B.


There is a regular daily communication by mail between the City of Lodi, California, and the places to which said envelopes were addressed.

I declare under penalty of perjury that the foregoing is true and correct.

Executed on February 20, 2009, at Lodi, California.

**ORDERED BY:**

**RANDI JOHL**  
**CITY CLERK, CITY OF LODI**

  
JENNIFER M. PERRIN, CMC  
ASSISTANT CITY CLERK

\_\_\_\_\_  
MARIA BECERRA  
ADMINISTRATIVE CLERK



# CITY OF LODI

Carnegie Forum  
305 West Pine Street, Lodi

## NOTICE OF PUBLIC HEARING

Date: March 4, 2009

Time: 7:00 p.m.

For information regarding this notice please contact:

**Randi Johl**

**City Clerk**

**Telephone: (209) 333-6702**

EXHIBIT A

## NOTICE OF PUBLIC HEARING

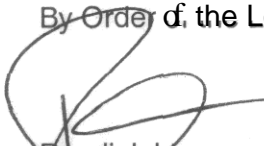
**NOTICE IS HEREBY GIVEN** that on Wednesday, **March 4, 2009**, at the hour of 7:00 p.m., or as soon thereafter as the matter may be heard, the City Council will conduct a public hearing at the Carnegie Forum, 305 West Pine Street, Lodi, to consider the following item:

**a) Building Division Cost Analysis Study and adoption of fee schedule.**

Information regarding this item may be obtained in the Community Development Department, 221 West Pine Street, Lodi, (209) 333-6711. All interested persons are invited to present their views and comments on this matter. Written statements may be filed with the City Clerk, City Hall, 221 West Pine Street, 2<sup>nd</sup> Floor, Lodi, 95240, at any time prior to the hearing scheduled herein, and oral statements may be made at said hearing.

If you challenge the subject matter in court, you may be limited to raising only those issues you or someone else raised at the public hearing described in this notice or in written correspondence delivered to the City Clerk, 221 West Pine Street, at or prior to the close of the public hearing.

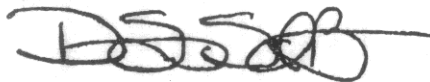
By Order of the Lodi City Council:



Randi Johl  
City Clerk

Dated: **February 18, 2009**

Approved as to form:



D. Stephen Schwabauer  
City Attorney

Building Fees Public Hearing Mailing List

EXHIBIT B

Company	Contact	Address	City	State	Zip
BIA	John Beckman	509 W. Weber Ave., Suite 410	Stockton	CA	95203